

# Wheat & Rice Vigil

Crop-Wheat(14-15)

Rice(15-16)

## Purpose

- To ascertain the quantity of PSWC owned procured wheat/Rice stocks in each godown/plinth for crop 15-16
- To ascertain the Quality of PSWC owned procured wheat/Rice stocks in each godown/plinth for crop 15-16

## How will the exercise go.....

- This exercise will be conducted for Wheat (14-15) & Rice (15-16)
- Manager Establishment will prepare a list of officials who would conduct the vigil at various centers across Punjab
- The officials deputed will be from HO
- The officials before going for the vigil will ensure collecting the Godown-Wise/ Stack-wise stock data from the web-portal of their respective centers
- The Audit vigil reports to be submitted to computer branch latest by 10.02.2016
- The analysis report to be submitted by computer cell to MQC by 15.02.2016

## Procedure-Quantity Determination

- The Audit officer to Tally the stack-wise data provided by computer cell with the physical storage
- The Audit Officer to randomly check the number of bags of any 1 stack per godown and for this stack check the net weight of any 20 Bags and record in same in the Performa (Annexure A)
- In regard to Rice test weighment of 20 bags be done and same be analysed and reported/verified in regard to any under weight storage being resorted to.
- The Audit officer to record the moisture of the same stack
- The Audit officer will ensure to stencil the bags verified.
- The Audit officer to report in regard maintenance of Depositor form record ,issuance of WHRs ,stack-wise inspection register, provision of stack cards and analysis register in case of storage of rice and record the anomaly in the remarks column of the performa(Annexure A).

## Analysis

- The reports furnished by the Audit officers will be compiled by the computer branch.
- The analysis will be the variance in the data uploaded on the portal by the respective warehouses and actual data recorded/verified by the Audit officer.
- For the Centers in which the Audit officers random check report of no. of bangs per stack and the average weight is alarmingly lower ,than the average weight per bag uploaded ,then the such case will be put to special scrutiny.

## Annexure A

**District Hoshiarpur  
Centre Mukerian  
cheema complex (hired)**

Godown	Stack	Commodity	Variety	Packing	Crop year	Bags	Weight(in Qt)	Receipt moisture%	Audit Verification			
									Average weight of stack	Average Moisture	Quality	Remarks
GODOWN-17	STACK-1	RICE	GRADE A	50 KG	Kharif 2015	3780	1887.29	14.06				
	STACK-10	RICE	GRADE A	50 KG	Kharif 2015	3240	1619.30	14.18				
	STACK-11	RICE	GRADE A	50 KG	Kharif 2015	2700	1349.66	14.16				
	STKSA-12	RICE	GRADE A	50 KG	Kharif 2015	3240	1619.46	14.18				
	STACK-13	RICE	GRADE A	50 KG	Kharif 2015	3240	1619.46	14.15				
	STACK-14	RICE	GRADE A	50 KG	Kharif 2015	3240	1619.85	14.02				
	STACK-15	RICE	GRADE A	50 KG	Kharif 2015	3240	1619.80	14.03				
	STACK-16	WHEAT	URS(Ls Upto 50%+B/S 10%)	50 KG JUTE	Rabi 2015	3240	1616.39	11.00				
	STACK-17	RICE	GRADE A	50 KG	Kharif 2015	3240	1619.46	14.23				
	STACK-18	WHEAT	URS(Ls Upto 50%+B/S 10%)	50 KG JUTE	Rabi 2015	2658	1312.57	10.80				
	STACK-2	RICE	GRADE A	50 KG	Kharif 2015	3240	1618.77	13.83				
	STACK-3	RICE	GRADE A	50 KG	Kharif 2015	3240	1618.92	14.05				
	STACK-4	RICE	GRADE A	50 KG	Kharif 2015	3240	1616.65	13.95				
	STACK-5	RICE	GRADE A	50 KG	Kharif 2015	3240	1617.84	14.00				
<b>Godown Total</b>						<b>57738</b>	<b>28831.01</b>					

Signature of Charge Holder

Signature of Warehouse  
Manager

Signature of Audit Officer